



Estd. : 1970

S B COLLEGE, ARA

(A Constituent unit of Veer Kunwar Singh University, Ara)

MAULABAGH, ARA (BIHAR) INDIA PIN 802301
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*Ist Cycle NAAC Accredited : Grade 'B'
(CGPA 2.36)*

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

For the Academic Year (July 2017 – June 2018)

Prepared by

Institutional Quality Assurance Cell



IQAC SBC

**1st Cycle NAAC Accredited Institution with Grade 'B' (CGPA 2.36)
May 2017**

Submitted

to

NAAC

**National Assessment and Accreditation Council
Bangalore**

Dr. Kanaklata Kumari
Co-ordinator, IQAC – SBC

Dr. O P Agrawal
30/12/18
Principal
S.B. College, Ara

Dr. O P Agrawal
— (Principal-In-Charge)

Glimpses of S B COLLEGE, ARA

SAHJANAND BRAMHRISHI COLLEGE, ARA (Brief History)

- In Ara town local elite people of Bramhrishi Society for the first time held a meeting in January 1970 at the residence of Shri Ram Sunder Rai, Advocate Civil Court, Ara. Persons who attended the meeting included Prof. Daroga Chaudhari, Prof. Lal Mohar Rai, Prof. Balram Sharma, Prof. Dharmraj Rai, Prof. Dasarath Pandey, Prof. Ramnaresh Rai, Shri Ram Sunder Rai, Advocate Shri Chandradeep Pandey, Advocate Shri Radhamohan Kumar, Shri Harnarain Sinha, Shri Laxminarain Rai, Shri Devdayal Chaudhary, Shri Radhakrishna Tiwari, Shri Parabu Rai, Shri Bindeshwari Sharma, Shri Ramdayal Tiwari, Shri Dharm Pandey, Shri Suryanarain Sharma, Shri Ramyash Pandey, Md. Laxmina Kunwar and it was unanimously decided to establish a college.
- Elite people of Bramhrishi Society of then Shahabad District held a meeting on 11th Feb. 1970 at the residence of Shri Ram Sunder Rai, Advocate where persons from different villages and more than 500 persons of local area participated in the deliberations.
- On the pious day of Shri Krishna Janmashthami in 1970 this college was established by Shri Ram Sunder Rai in Town School, Ara.
- To sustain college functioning satyanand Sarswati Smarak Board was constituted. Ram Sunder Rai became president and Shri Chandradeep Pandey became secretary and other 19 members of board were formed and it was registered, Members included:

- | | |
|-------------------------------|-------------------------------|
| 1. Shri Devdayal Chaudhary | 11 . Shri Dharm Pandey |
| 2 . Shri Devilal Chaudhary | 12 . Shri Suryanarain Sharma |
| 3 . Shri Ramdayal Tiwari | 13 . Shri Kailash Rai |
| 4 . Prof. Daroga Chaudhary | 14 . Shri Keshar Rai |
| 5 . Dr. L. M. Rai | 15 . Shri Ambika Thakur |
| 6 . Prof. Ramnaresh Rai | 16 . Shri Angad Rai |
| 7 . Shri Prabhu Rai | 17 . Shri Ramyash Pandey |
| 8. Shri Bindeshwari Sharma | 18. Md. Laxmina Kunwar |
| 9 . Shri Radhamohan Kumar | 19 . Shri Ram Janam Chaudhary |
| 10 . Shri Radhakrishna Tiwari | |

A management committee was formed of which Shri Ram Sunder Rai became the president Shri Radh Krishna Tiwari, secretary and in addition one other member was kept in the management. People from different villages of Shahabad district collected and mobilized fund, Shri Ramdayal Tiwari offered 2.11 acre land for the college as donation.

- After getting recognition from the university and government, governing body of the college was formed, of which Prof. L. M. Rai and Shri Devdayal Chaudhary were nominated president and secretary respectively, other members were Shri Radh Mohan Kumar, Prof. Daroga Chaudhary, Shri Ramdayal Tiwary, Shri Bindeshwari Prasad Singh, Dr. Surya Prakash Narayan Puri and Shri Sant Bilas Singh. In October 1972 the college was shifted from Town School to Gyanda Prakshan owners building near circuit house. 'Chaudhary Lodge' Since establishment in 1970 Dr. Bindeshwari Singh remained Principal till 13.07.1980.
- After resigning from the post of Secretary in 1974 by Shri Devdayal Chaudhary, Prof. Daroga Chaudhary became Secretary on Govt. ordinance, a three member adhoc committee was formed from May 1974 to June 1975, which included District Collector Shri Kabir Kumar Khan, S.D.O Shri Sirajuddin and in-charge Shri Bindeshwari Prasad Singh of which District Magistrate was Co-ordinator.
- In 1975 the Governing body was reformed and Shri Lalbihari Prasad, M.L.A as President and Prof. L.M. Rai as (Board representative) became secretary respectively, other members included Shri Suryadeo Rai (Teachers' Representative), Dr. Rammohan Das (University Representative) and S.D.O (Govt. Representative).
- On 03.06.1976 a 36 Kattha land was purchased at Maulabagh, Ara for Rs. 1,20,000.00 (One Lac Twenty Thousand Only).
- At Maulabagh Building construction work started but due to objections, the construction work stopped. In 1983 two storied building was completed when Dr. Ram Anugrah Sharma became Principal and still building construction work is going on in premises of college, on first floor (in front) a white marble statue of Swami Sahjanand has been placed by principal Dr. Jata Shankar Thakur, Teachers and Non-Teaching staffs.
- In 1977, the Governing body of the college was re-constituted, of which Prof. L. M. Rai became Secretary and Bhojpur S.D.O. Shri Kusheshwar Jha became President. In 1976, near Dhanupara, Ara, 2 acres of land was purchased on Ara - Patna Road.
- In 1980 in place of Governing body an adhoc committee was formed which consisted Dr. Ekbalbahadur Singh (Univ. representative) as Co-ordinator, Shri P.N. Narayan (S.D.O, Bhojpur), Shri Ramji Singh, M.L.A, Shri Ramsunder Rai, Advocate, Shri Shyam Sunder Prasad and others on the recommendation of the commission the committee decided to appoint Dr. Chote Prasad Singh as Permanent Principal and on July 14, 1980 it was decided to handover the college in the hands of the Govt.
- On Sept. 30, 1980 the college was handed over to the Registrar Magadh University, Bodh-Gaya with assets and liabilities and it became a Constituent Unit since **Sept. 30, 1980**. In May.1982 Prof. Daroga Chaudhary became Principal In-Charge by the university. Veer Kunwar Singh University, Ara has been carved out from Magadh University, Bodh-Gaya in 1992 it came under the administrative jurisdiction of M U Bodh-Gaya.

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (for example 2010-11)

July 2017 – June 2018

I. Details of the Institution

1.1 Name of the Institution

S B COLLEGE, ARA

1.2 Address Line 1

MAULABAGH, ARA (BIHAR)

Address Line 2

MAULABAGH

City/Town

ARA (BHOJPUR)

State

BIHAR

Pin Code

802301

Institution e-mail address

principalsbcollege001@gmail.com

Contact Nos.

9835292101

Name of the Head of the Institution:

Dr. Om Prakash Agrawal

Tel. No. with STD Code:

06182 – 233010/233030

Mobile:

9934075454 /9835292101

Name of the IQAC Co-ordinator:

Dr. Kanaklata Kumari

Mobile:

9234943480/9155617989

IQAC e-mail address:

iqac.sbcollegeara@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

BRC0GN20752

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/24/A&A/69.1

Dated : 02nd May. 2017

1.5 Website address:

www.sbcollegeara.co.in

Web-link of the AQAR:

www.sbcollegeara.co.in/iqac/AQAR-2017-18.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.36	2017	2022
2	2 nd Cycle	--	--	--	--
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :DD/MM/YYYY

05.08.2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ N/A _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NO

1.11 Name of the Affiliating University (for the Colleges)

VEER KUNWAR SINGH UNIVERSITY,
ARA (BHOJPUR) BIHAR

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="-----"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="-----"/>
2.4 No. of Management representatives	<input type="text" value="--"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="03"/>	Faculty	<input type="text" value="02"/>
	Non-Teaching Staff	<input type="text" value="01"/>	Students	
	Alumni	<input type="text" value="01"/>	Others	<input type="text" value="--"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level **3**

(ii) Themes

1. **Faculty Development Program “Teaching Methodology with ICT & Case Based Learning” (organised by IQAC)**
2. **“Nari Bimarsh” (Dept. of Hindi)**
3. **“Pros & Cons of Demonitisation in context of Indian Economy” (Dept. of Comm.)**

2.14 Significant Activities and contributions made by IQAC

1. **Motivated all faculty members to organise local seminars, debates and group discussion, which resulted as dept. of Hindi & Commerce organised Institutional level symposia in academic year 2017-18.**
2. **Complied & get printed in form of booklet, the NAAC peer team report and distributed it among different stakeholders of college to make them aware about college quality related strength, weakness, opportunities & challenges.**
3. **Prepared proposal and send it to university & State govt. for approval to start three Bachelor Degree level vocational courses BCA, and Bio Technology.**
4. **Prepared Detail Project Report for RUSA to upgrade our college as Model Degree College.**
5. **Prepared AISHE database.**
6. **Organised Alumuni and Parent Teachers meet in 2017.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Development of Infrastructure	<ul style="list-style-type: none"> • Renovation of Seminar Hall & Staff Room. • Two separate blocks of Wash-Rooms are built exclusively for girls students. • Shaded vehicle Stand Constructed. • Health Care Centre renovated. • Solid Waste Management facility developed in College Campus.
Emphasis on improvement in Teaching Learning methodology	<ul style="list-style-type: none"> • IQAC prepared an Academic Calendar in tune of academic Calendar of University academic activities to be conducted within defined time frame i.e by the end of academic year i.e June 2017.

	<ul style="list-style-type: none"> • Advised all the dept. Head to prepare proposed Lesson plan of the topics allotted to the concerned teachers. • All the dept. Heads are advised to get maintain the academic progress diary by all the concerned subject teachers as per time table. • Dept. heads are advised to organise different types of extra-curricular activities such as, seminars symposia, workshop on soft skill developments, Quizes, Group – Discussion, etc. Heads are advised to organise atleast one such activity in their concerned dept. by end of academic year 2017-18. • Faculty members of all departments motivated to submit proposals to UGC and other funding agencies to obtain Research Projects.
Strengthening Students' Grievance Redressal Cell	<ul style="list-style-type: none"> • Special efforts were made for the coordination and awareness about Grievance Redressal Cell by regular interaction with Students, Display Boards regarding rules and regulations ensuring Anti Ragging Campus for all and should be contained in the prospectus of college.
Providing impetus to research activities	<ul style="list-style-type: none"> • Research activities going on with different faculty members in different departments.
Reinforcement of regular feedback system from all the stakeholders	<ul style="list-style-type: none"> • Feedback from students and parents are invited and accordingly followed for the sake of betterment.
Reformation of suggestion box department wise	<ul style="list-style-type: none"> • It is practiced regularly with the help of class test, terminal exam, sentup test, students' seminar, Quiz and various competitions.
Automation of Admission system	<ul style="list-style-type: none"> • Online admission process practiced.
Strengthening e-resources in the Library	<ul style="list-style-type: none"> • Library is Automated , Member of N-List (INFLIBNET) & NDL which allow access to nearly seven lac e-books & Sixty Thousand e-journals.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • The Action Plans were discussed and implemented by Institutional Quality Assurance Cell. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	06	--	--	--
UG	17	--	01	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	23	--	01	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	
Annual	18 UG Courses

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	23	11	11	01	

2.2 No. of permanent faculty with Ph.D.	20
-----------------------------------------	-----------

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	11	33	17						26	33

2.4 No. of Guest and Visiting faculty and Temporary faculty			05
-------------------------------------------------------------	--	--	-----------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		20	10
Presented papers		15	10
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Use of ICT in teaching**
- **Presentation and Interactive sessions of students**
- **Guest Lectures**
- **Soft skill training programs**
- **Organizing and participation in seminars / conferences and workshops**

2.7 Total No. of actual teaching days during this academic year	238
-----------------------------------------------------------------	------------

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal assessment & Evaluation of Students are done by the department informally.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	01		
-------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------	--	--

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A (Arts.) (H)	570		45	60		87
B.Sc. (Sc.) (H)	346	10	60	30		92
B.Com (A/c) (H)	202	05	65	40		97
M.A	360		45	60	--	95

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **IQAC motivates departmental heads to prepare strategic academic lesson plan at the beginning of academic year with help of subordinate teachers of their allotted papers.**
- **Advise all faculty member to maintain their academic progress diary as per time-table.**
- **Advise to incorporate group discussion and other extracurricular activities in their academic plan.**
- **To ensure effective teaching learning IQAC collects feedback from students and feedbacks are analysed.**
- **Remedial measures were suggested on the basis of feed fact.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	18	--	03
Technical Staff	23	33	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC promotes faculty members to register Ph.D. degrees. Special leaves are sanctioned for course work, conferences and seminars.
- Strong research promotion cell has already been constituted with a convenor and other members under IQAC of the college intending to promote a congenial research climate and all major and minor projects which have to be routed through this cell. The IQAC tries to address all the difficulties faced by the scholars doing research works and projects through deliberation with the principal and other senior faculty members having experiences of research in various field.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	28	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects	--	--	--	--

<i>(other than compulsory by the University)</i>				
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	--	--	--	--	02
	Sponsoring agencies	--	--	--	--	Self funding College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	/
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: **NSS events organised of college level during Academic year : July 2017 – June 2018.**

Sl. No.	Date	Details of Activities organised by NSS
1.	13.01.2017	Training session organised on online Cashless Transaction 200 (Two Hundred) Students participated. Trainer : Branch Manager ; CBI, S B College Campus Ara
2.	21.01.2017	400 NSS Volunteers participated in Human chain organised by Bihar State Govt. to aware local habitants about prohibition from consumption of Liquors & Tobacco.
3.	25.01.2017	Voters' awareness programme organised. About 200 (Two Hundred Students participated).
4.	26.03.2017	Special NSS Camp organised in adopted village Several event conducted : ➤ Provided awareness about 'Consequences of Liquors and Tobacco use' ➤ Spread awareness among dalit residents of Ara about Importance of Hygiene, Sanitation Literacy. ➤ Trained the villagers about technique to manage mental stress. ➤ Conducted survey about literacy rate among women habitants of dalits community in the adopted village.
6.	21.06.2017	'International Yoga Diwas' Celebrated in College Campus. One the occasion chief Guest was Hon'ble State Minister HRD, Govt. of India.

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC: **There is no any unit of NCC functional in College.**

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input checked="" type="checkbox"/>
NCC	<input type="text"/>	NSS	<input checked="" type="checkbox"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **NSS Annual Comp.**
- **Tress plantation organised on occasion of Van Mahotasav in the around the College Campus.**
- **Workshop on dalit women empowerment organised in adopted dalit Village .**
- **Cleanness drive organised on the public places of the towns. (Ara)**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1+2.5 Acres	--	--	--
Class rooms	08	02	M.L Fund	10
Laboratories	07	--	--	07
Seminar Halls	01	--	--	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--

Others	--	--	--	--
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4.2 Computerization of administration and library

- **College Central Library house keeping system has been computerized with OPAC (Online Public Access Catalogue) and Bar Coded tracking System.**
- **The College is getting access to e-resources through INFLIBNET (N-List) a programme entitled 'National Library and Information Services infrastructure for scholarly Contents.**
- **Computerisation of Students Administration, Accounts and establishment section is in pipeline.**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16000					
Reference Books	500					
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	01	Campus Wi-Fi enable	--	001	--	--	--
Added	--	--	--	--	--	--	--	--
Total	40	01	--	--	01	--	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 1. Workshop organised on PPT preparation for taking Classes using smart-board conducted by det. Of Botany.**
- 2. Conduct one day training programme on Internet browsing & creating e-mail ID for students.**
- 3. Workshop organised on how to use computer in day to day official works to non-teaching secretarial staff of college.**

4.6 Amount spent on maintenance in lakhs :

i) ICT	50000.00
ii) Campus Infrastructure and facilities	2,00,000.00
iii) Equipments	2,25,000.00
iv) Others	1,10,000.00
Total :	5,85,000.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Students are motivated to participate and utilize the facilities of sports (Indoor & outdoor games) in College. To do practice and participate in different tournaments organised by university and other forums.
2. Library advisory committee has been constituted to look-after the issues related to library services and accordingly report to IQAC.
3. Psycho Social counseling done through psycho social committee constituent to handle the issues of students suffering from some type of mental distress due to family, personal or social problems.
4. Anti-Ragging committee has been constituted to look-after the problem of ragging in the campus.

Systematic collection of feedback from students on issues related to available support services has been initiated by IQAC with objective of enhancing the quality of support services in the college. All information regarding the students support services are incorporated in the prospectus with the help of IQAC that enables students to get acquainted with such services at the time of admission.

5.2 Efforts made by the institution for tracking the progression

College organizes farewell event to outgoing students of (BA/B.Sc/B.Com/ BBA Part-III and M.A Final) and during farewell event teachers of the concerned dept. organizes the counseling session for further career options and also seeks opinion of the students regarding their further career options. Records are kept and this reflects the quantum of students progression to higher studies.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3780	360	--	--

(b) No. of students outside the state

12

(c) No. of international students

00

Men	No	%	Women	No	%
	3270	79		870	21

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2445	504	25	958	--	3932	2558	545	32	1005	--	4140

Demand ratio : 1:1

Dropout % : 18%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **Subject specialization seminar organised.**
- **Soft skills : Personality Development Programme Conducted**
- **Remedial Coaching : Coaching Scheme for entry into service [CES] for the schedule castes, schedule Tribes, OBC and Minorities.**
- **Tutoring and grievance system are functional.**
- **Career counseling and placement opportunities are guided by professional counselors.**
- **Special lectures by experts of certain fields such as Banking, Railway, Public Administration are organised for the benefit of Students.**

No. of students beneficiaries

550

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

SSC – 05
Rly. – 08
Police - 06

5.6 Details of student counselling and career guidance

College has a functional students' career Counseling & Placement Cell with a Convenor and various issues related to students (academic/non-academic/job related/socio-psychological) are effectively dealt with help of professional, if necessary: Experts are invited to provide counseling in different areas such as psychological problems, health and nutrition, legal and career placement. Soft-Skill development Group Discussion Sessions and general study classes are organised on regular basis. Remedial coaching classes are organised for SC/ST/OBC students through the scheme of UGC under XIth Plan. The Career counseling and placement cell keeps in regular touch with the relevant companies and agencies and appraise the students about them through e-mail or by putting upon the notice boards.

No. of students benefitted

350

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	25

5.8 Details of gender sensitization programmes

1. A workshop on legal rights of women was organised in college with half of advocates with expertise in law women.
2. A workshop on 'ill effects of early marriage of girls' organised, parents of students were also invited to participate in the work-shop.
3. Sexual Harassment and legal provision and awareness programme organised by IQAC.
4. Self-Defence sessions for girls students organised.
5. Women empowerment Cell regularly conducts gender sensitization programmes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

152

National level

International level

No. of students participated in cultural events

State/ University level

12

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

12

National level

International level

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

- **Bihar State Govt. has implemented free education to girls students upto graduation level from academic year 2017-18. Admission of girls are awarded on zero balance.**

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

- **Students organises Teachers' Day Celebrations of College Level.**

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- **Students are guided the process of rectifying the errors in their final university results.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>VISION STATEMENT: The mantra within the college logo of S.B. College, Ara is our MOTTO ‘uklr fo k l ee~p{k ‘NASTI VIDYA SAMAM CHAKSHU’ There is no sight better than knowledge. By knowledge one can see what can not be seen by a naked eye.</p> <p>Vision: To enlighten the new human generation with quality knowledge, so that they can quest for excellence and foster global competence with high moral and ethical values.</p>

MISSION STATEMENT:

The mission of the institution is:

- **To equip and empower students with relevant knowledge, competence and creativity to face global challenges.**
- **To achieve innovations in teaching-learning, research and extension activities to realize national goals, including the adoption and promotion of knowledge output for human development.**
- **To facilitate optimum use of human and limited infrastructural facilities available for quality sustenance and improvement.**
- **To promote participation of all the stakeholders in the development of the College.**
- **To promote and practice inclusive growth.**
- **To create awareness about human rights, value system, culture, heritage, scientific temper and environment.**

6.2 Does the Institution has a management Information System

Institution is working on implementation of effective MIS

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since Constituent College of VKSU, Ara, we follow the curriculum prescribed by the university. Our senior teachers wrote to academic council of univ. for upgradation of syllabus.

6.3.2 Teaching and Learning

The coordinator of IQAC invites the heads' in meeting with the Principal for suggestion in the development of institution. As the coordinator is in live contact with each department, teacher and student, he/she is able to analyze & understand the needs of institution, teachers and students.

- **To ensure effective Teaching –Learning the College provides all necessary teaching aides required by the Departments.**
- **Teachers are motivated to participate in faculty development programme regularly.**
- **At the commencement of the academic session Departments are requested to prepare academic calendar & lesson plan.**
- **Departments conduct mid- term test, home assignments etc.**
- **Students are given exposure for experiential learning through educational excursions, field trip etc.**
- **Remedial classes for slow learners.**

6.3.3 Examination and Evaluation

Continuous assessment of students through regular internal test - Class test, Terminal Exam, Sent-up Test, Viva voce, Quiz at college level and annual examination at university level at the end of the session as per the university norms. Evaluation process is transparent and students' grievances like scrutiny of any error of result are entertained

6.3.4 Research and Development

- **Research Promotion Cell has been constituted to monitor and encourage research related work.**
- **Library is updated, e-books and e-journal are made accessible to the faculty through N-LIST.**
- **Most of the faculty members are research supervisor.**
- **Students are motivated and guided for research work.**
- **Laboratories facilities are enriched by equipment regularly keeping research work in priority.**
- **Many students have been awarded Ph.D.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **Library space measures 370 sq. mt; seating capacity – 60**
- **Total No of Books : 16500 and Titles of Book : 4349 no of Journals : 05 Daily News papers : 06.**
- **Library has been automated with OPAC – (Online Public Access Catalogue) facilities of searching books.**
- **Member of INFLIBNET N-List a UGC digital library consortium.**
- **Wi-Fi facility is available for the betterment of the students in the complete campus.**
- **CCTV Cameras are fitted in every major spot of the campus.**
- **A UGC sponsored NRC (Network Resource Centre) – facilitates available.**
- **Adequate number of lecture rooms (08), Labs, 7 smart class rooms, Seminar rooms, Sports space, Alternative power supply facility (Solar), clean drinking water, washrooms along with a separate block of wash-rooms for students only, canteen health centre.**

6.3.6 Human Resource Management

All faculty members are involved in different activities of college.
- Self-appraisal to evaluate the performance of the teaching faculty
- Feedback from students to enhance the effectiveness of the faculty

6.3.7 Faculty and Staff recruitment

Permanent faculty members are recruited as per the state govt. policy, by Bihar University Service Commission or Bihar Public Service Commission. Temporary/Adhoc/ Part-time teachers are engaged on per class basis by college through its advisory committee.

6.3.8 Industry Interaction / Collaboration

There is no formal Industry interactions collaborations in place.

Students are taken for visits to nearby industries and laboratories under the supervision of teachers.

6.3.9 Admission of Students

Students are admitted as per the norms defined by the Veer Kunwar Singh University, Ara on merit of eligibility exam and State government reservation policy.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Employee Benefit Fund
Non teaching	<ul style="list-style-type: none"> • Facilities for Advance, Loan, Cooperative Society etc.
Students	<ul style="list-style-type: none"> • Bihar State Govt. has implemented free education to girls students upto graduation level from academic year 2016-17. Admission of girls are awarded on zero balance. • Remedial Coaching Classes (RCC) at Undergraduate Level for Scheduled Castes, Scheduled Tribes, OBC, minority communities and poor students. • Coaching Scheme for Entry into Services (CES) for Scheduled Castes, Scheduled Tribes, OBC, minority communities and poor students.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	Yes	IQAC
Administrative	--	--	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

The Alumni Meet is organised once a year, for all around development of the Alumni Association and the College.

6.12 Activities and support from the Parent – Teacher Association

Strengthening the dept. by the suggestion/ demand as per the need of their ward through PTA meeting.

6.13 Development programmes for support staff

- **Computer training for class III staff work training for non-teaching staff (Class IV).**
- **Staff room**
- **Vehicle parking**
- **Canteen**
- **Internet cafe**
- **Safe drinking water etc**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- To make arrangement for green campus, Plantation are done on regular basis under Botanical Society of college collaboration of department of forest, Govt. of Bihar.
- Dust bin are kept for collecting wastes, a Vermin culture plant has been constructed for biodegradable wastes.
- Minimum light during night is used for protecting Bird habitats.
- Awareness programme is done by students' central society for saving electrical energy in campus.
- Debates and lectures on environment are organised by NSS & Dept. Of Botany for awareness of students.
- College use LED and CFL bulbs, Solar Lap predominantly.
- Nukkad Natak organised time to time in the college premises to spread the concept of environment consciousness.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Orientation for the newly inducted students.
- Academic progress of students monitored jointly by Parent – Teacher meetings.
- The college library is well equipped with modern technological facilities e.g. Computers, Internet, OPAC/M-OPAC and INFLIBNET, reprographic units and network printers.
- Psycho-Socio Cell has been set up to help students resolve various problems pertaining to academics, emotional relationships, mental stress due to family, social or health issues.
- ICT training given to Class III Staff.
- The internal Continuation evolution introduced.
- Suggestions on innovative actions are invited from the students by the authority for its implementation where necessary.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Renovation of Seminar Hall & Staff Room.
- Two separate blocks of Wash-Rooms are built exclusively for girls students.
- A well furnished and fully air conditioned guest room developed.
- Health Care Centre renovated.
- Solid Waste Management facility developed in College Campus.
- IQAC prepared an Academic Calendar in tune of academic Calendar of University academic activities to be conducted within defined time frame i.e by the end of academic year i.e June 2017.

- **Advised all the dept. Head to prepare proposed Lesson plan of the topics allotted to the concerned teachers.**
- **All the dept. Heads are advised to get maintain the academic progress diary by all the concerned subject teachers as per time table.**
- **Dept. heads are advised to organise different types of extra-curricular activities such as, seminars symposia, workshop on soft skill developments, Quizes, Group – Discussion, etc. Heads are advised to organise atleast one such activity in their concerned dept. by end of academic year 2017-18**
- **Faculty members of all departments motivated to submit proposals to UGC and other funding agencies to obtain Research Projects.**
- **Special efforts made of the coordination and awareness about Grievance Redressal Cell by regular interaction with Students, Display Boards regarding rules and regulations ensuring Anti Ragging Campus for all.**
- **Research activities going on with different faculty members in different departments.**
- **Provision of vending machine in students wash rooms for proper disposal of sanitary waste.**
- **Feedback from students, parents and alumni is invited and accordingly followed for the sake of betterment.**
- **Sick room has been renovated and equipped with emergency drugs, wheel chair and first aid facility.**
- **It is practiced regularly with the help of class test, terminal exam, sentup test, students’ seminar, Quiz and various competitions.**
- **Online admission process practiced.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Empowerment of Women through Quality Education – through financial aid, Psycho-socio counseling and adaptive policies.**
- **Democratic and Participative Management.**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **To make arrangement for green campus, Plantation are done on regular basis under Botanical Society of college collaboration of department of forest, Govt. of Bihar.**
- **Dust bin are kept for collecting wastes, a Vermin culture plant has been constructed for biodegradable wastes.**
- **Minimum light during night is used for protecting Bird habitats.**
- **Awareness programme is done by students’ central society for saving electrical energy in campus.**
- **Debates and lectures on environment are organised by NSS & Dept. Of Botany for awareness of students.**
- **College use LED and CFL bulbs, Solar Lap predominantly.**
- **Nukkad Natak organised time to time in the college premises to spread the concept of environment consciousness.**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

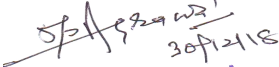
<p>Institutional Strengths</p>	<ul style="list-style-type: none"> • Caters to the Education needs of the local population of category ST/SC/OBC in abundance. • The college has a dedicated teaching & non teaching staff who is managing the Institution against all odds. • Institutional Social Commitments are fulfilled through active participation in outreach activities under piloting of NSS. • Library with good collection of standard books and journals including research journals. • Teachers regularly participates in seminars, workshops and conferences to get updated on the changing trends in education and related areas. • The principal personally interacts with the students of each department in regular manner to get their problems, if any, and solve. • The principal seek advice from guardians, students, local socialites, employers regarding betterment of teaching and learning quality during interaction with them, which is organized on regular basis. • Placement Cell is active and helped several students of BBA to get placement in reputed establishments. • Women harassment and ragging free campus. • ICT enabled class rooms.
<p>Institutional Weakness</p>	<ul style="list-style-type: none"> • Intermediate (+2) level – teaching creates extra burden on the institution, as no separate staff or infrastructural facilities are available for this. • Boy’s Hostel not available. • Acute shortage of permanent teaching and non-teaching staff no appointment has been done since last 10 years. • Due to non-availability of dedicated Examination hall classes are adversely affected during examination period. • There is a need for more vocational and Add-on courses and better placement opportunities in the college. • The college needs more autonomy and financial support in order to develop with good pace. • Shortage of large playground.
<p>Institutional Opportunities</p>	<ul style="list-style-type: none"> • There is ample scope for technical /vocational courses to be started in the college so as to make it a better centre of learning & placement. • There are ample opportunities to incorporate ICT & e-learning and other modern methods of education.

	<ul style="list-style-type: none"> • Ample scope for starting more post graduate and research programmes as a good number of teachers possess research degrees. • UGC offering number of grants. • Safe campus for girls. • Open door policy – Decentralization of duties
Institutional Challenges	<ul style="list-style-type: none"> • Improve upon communication skill and develop global competencies especially among our rural based students. • Efforts to pull out/change mind set of conservative parents and students. • Increase financial availability. • Aptitude of girls for Co-educational colleges. • To use the low student-teacher ratio to full so that infrastructure is completely and effectively utilized. • Poor schooling of the students and lack of basic knowledge about the subjects create problem in progress of the curriculum. • To achieve academic excellence utilizing the services of resource persons and ad-hoc teachers. • Encouraging research attitude among faculty and students. • To develop ICT skill among students. • Mushrooming of non standard educational / professional institutions in surrounding areas.

8. Plans of institution for next year

S. No.	Plan of action for 2018-19
1	Development of Infrastructure.
2	Emphasising Inclusiveness in education.
3	Rejuvenating Student's Grievance Redressal Cell.
4	Introducing new Professional Courses.
5	Providing impetus to research activities.
6	Initiating Faculty Development Programme.
7	To develop a systematic waste management System.
8	Reinforcement of regular feedback system from all the stakeholders.
9	Renovation and up-gradation of sick room.
10	To develop a nursery in the campus.
11	Implementation of suggestion box department wise.
12	Reformation of students' Academic Performance Evaluation scheme at departmental level.

13	Promoting tour facilities to students for environmental, social and onsite study.
14	To accommodate more students in newly built hostel.
15	Enhancing teaching learning process by using ICT.
16	Automation of Admission system.
17	Emphasis on collaboration with Industry.
18	Strengthening e-resources in the Library


 30/12/18
 Principal
 S.B. College, Ara

Dr. Kanaklata Kumari
 Co-ordinator, IQAC - SBC

Dr. Om Prakash Agrawal
 (Principal.-In-Charge), Chairperson, IQAC

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test

PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure : College Academic Calendar for the year July 2018 – June 2019